



*PACE provides support services to people with disabilities so they can live their lives*

**The Bathurst Prince Charles recruiting for  
One (1) Full-Time Not at 80  
Independent Living Assistant (Female)**

**The Successful candidate must be available to work the following schedule:**

<b>Week 1:</b>						
Friday off	Saturday 3:30 pm to 11:30 pm	Sunday 3:30pm to 11:30 pm	Monday off	Tuesday 4:00 pm-to 11:00 pm	Wednesday 4:00 pm-to 11:00 pm	Thursday 4:00pm to - 11:00 pm
<b>Week 2:</b>						
Friday 3:30 pm 11:30 pm	Saturday off	Sunday off	Monday 3:30 pm to 11:30 pm	Tuesday 4:00 pm- 11:00 pm	Wednesday 4:00 pm - 11:00 pm	Thursday 4:00pm to 11:00 pm

**This schedule may change based on client needs and operational requirements.**

The Independent Living Assistant is responsible for delivering front-line support services as requested or directed by clients and as set out in each client's service contract, ensuring that clients' needs are met safely, and to the client's satisfaction.

**Qualifications:**

- PSW certification is required.
- Experience in providing direct physical support services for adults with physical disabilities in a home setting.

**Skills:**

- Ability to meet the support care needs, as directed by the client.
- Ability to work independently and in a team environment.
- A physical requirement to be able to transfer clients.
- Friendly and professional manner.
- Effective verbal, written and listening communication skills.
- Basic computer skills (Microsoft Office, Outlook and Word).
- Must be able to demonstrate understanding/knowledge of PACE's policies & procedures.
- Knowledge of worker responsibilities under the *Occupational Health and Safety Act*.

As per "Appendix A" of the SEIU Collective Agreement the hourly rate for the Independent Living Assistant (full-time), is:

Start Rate: \$20.124	After 3 Months: \$20.968	After 12 Months: \$21.990
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Interested candidates must submit a current résumé and cover letter, quoting Job Competition Number 21.Q.BP.ILA.F003 no later than 5:00 p.m. on Monday, January 3, 2022 to Human Resources  
Email: [careers@pace-il.ca](mailto:careers@pace-il.ca) or fax: 416 789.7807

**Internal Posting: Application is restricted to PACE employees who are currently seniority members of SEIU Local 1 Canada**

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**Date Posted: Friday, December 24, 2021      Date Posting Expires: Monday, January 3, 2022**

PACE is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. Should you require code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.