



PACE provides support services to people with disabilities so they can live their lives

**The Edward Manor Program, is recruiting for
One (1) Full Time
Community Facilitator**

The Successful candidate must be available to work the following schedule:

Week 1:						
Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
7:00-16:30	7:00-19:00	7:00-19:00			7:00-19:00	7:00-19:00
Week 2:						
Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
			7:00-19:00	7:00-19:00		

This schedule may change based on client needs and operational requirements.

Responsibilities

- Assist Clients to be aware of, be able to provide and plan for activities of daily living and community-based activities, e.g. schedule, time requirements, supplies, etc.
- Provide “just enough” support for Clients to complete planned activities, e.g. assisting with mobility restrictions, structuring complicated or multi-step activities, etc.
- Provide attendant service functions, as directed.
- Assist Clients to be able to access community activities and promote inclusion of Clients in the community.
- Support Clients to broaden their community involvement and identify and communicate their personal preferences.
- Ensure that Clients are learning steps of skills necessary to achieve CAP goals.

Qualifications:

- Post-secondary degree or diploma in a related human services discipline is required.
- Experience working with persons who have an acquired brain injury, including those with complex health, addiction and mental health issues.

Skills:

- Excellent interpersonal skills.
- Excellent verbal, written and listening communication skills.
- Strong relationship building and problem-solving skills.
- Ability to demonstrate a collaborative, “coaching” model of service delivery to Clients with an ABI.
- Demonstrated skills in integrating knowledge of the effects of brain injury, inclusion and interdependence philosophies in the context of client-driven services



- Ability to meet the support care needs, as directed by the Client.
- Ability to work independently and in a team environment.
- Must be able to demonstrate understanding/knowledge of PACE’s Policies & Procedures.
- Friendly and professional manner.
- Good working knowledge of basic computer skills (Microsoft Office, Outlook and Word)
- Good understanding of the basic Health & Safety responsibilities and procedures under the *Occupational Health & Safety Act*.

Wages: As per “Schedule A” of the OPSEU Collective Agreement, the hourly rates for this job classification are as follows:

<u>Start Rate</u>	<u>After Probation</u>	<u>After 12 Months</u>	<u>After 24 Months</u>
\$20.391	\$21.008	\$21.614	\$22.234

Interested candidates must submit a current resume and cover letter, quoting Job Competition **21.FT.EM.CFP.0001**, no later than 5:00 p.m. on Sunday, May 9, 2021 to Human Resource via **E-mail: careers@pace-il.ca** or **fax: 416 789.7807**

Internal Posting: Application is restricted to PACE employees who are currently seniority members of OPSEU, Local 587

PACE is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. Should you require code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.