



To deliver excellent support services to people with disabilities so they can live their lives

**The Edwards Manor Program is recruiting for One (1) Full-time
Community Facilitator**

The successful candidate must be available to work the following schedule:

WEEK 1

Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
			2300-0700	1900-0700		

WEEK 2

Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
1900-0700	1900-0700	1900-0700			1900-0700	1900-0700

This schedule may change based on client needs and operational requirements.

Responsibilities

- Assist Clients to be aware of, be able to provide and plan for activities of daily living and community-based activities, e.g. schedule, time requirements, supplies, etc.
- Provide “just enough” support for Clients to complete planned activities, e.g. assisting with mobility restrictions, structuring complicated or multi-step activities, etc.
- Provide attendant service functions, as directed.
- Assist Clients to be able to access community activities and promote inclusion of Clients in the community.
- Support Clients to broaden their community involvement and identify and communicate their personal preferences.
- Ensure that Clients are learning steps of skills necessary to achieve CAP goals.

Qualifications:

- Post-secondary degree or diploma in a related human services discipline is required.
- Experience working with persons who have an acquired brain injury, including those with complex health, addiction and mental health issues.

Skills:

- Excellent interpersonal skills.
- Excellent verbal, written and listening communication skills.
- Strong relationship building and problem-solving skills.
- Ability to demonstrate a collaborative, “coaching” model of service delivery to Clients with an ABI.
- Demonstrated skills in integrating knowledge of the effects of brain injury, inclusion and interdependence philosophies in the context of client-driven services
- Ability to meet the support care needs, as directed by the Client.
- Ability to work independently and in a team environment.
- Must be able to demonstrate understanding/knowledge of Policies & Procedures
- Friendly and professional manner.
- Good working knowledge of basic computer skills (Microsoft Office, Outlook and Word)

PACE Independent Living is an inclusive employer.

Accommodation is available under the Ontario Human Rights Code.



- Good understanding of the basic Health & Safety responsibilities and procedures under the *Occupational Health & Safety Act*.

Wages: As per “Schedule A” of the OPSEU Collective Agreement, the hourly rates for this job classification are as follows:

	<u>Hourly Wage</u>
Start	20.341
After Probation	20.958
After 1 Year	21.564
After 2 Years	22.184

Interested candidates must submit a current resume and cover letter, quoting Job Competition **20.FT.EM.CFP.0001**, no later than 5:00 p.m. on Wednesday, April 1, 2020 to Human Resource via **E-mail: careers@pace-il.ca** or fax: 416 789.7807

Internal Posting: Application is restricted to PACE employees who are currently seniority members of OPSEU, Local 587

Date Posted: Monday, March 23, 2020

Date Posting Expires: Wednesday, April 1, 2020