



*PACE Independent Living is a non-profit organization that strives to provide the highest quality support services to people with disabilities so they can live independently in the community.*

The Edwards Manor Program is recruiting for **Two (2)** Full-time  
**PERMANENT**  
**Community Facilitators**

**Note:**

The successful candidates must be available to work 12 hour shifts and able to work 75 hours; averaged over two (2) weeks.

This schedule is subject to change based on consumer needs and operational requirements.

**Responsibilities**

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- Assist Members to be aware of, be able to provide and plan for activities of daily living and community-based activities, e.g. schedule, time requirements, supplies, etc.
- Provide "just enough" support for Members to complete planned activities, e.g. assisting with mobility restrictions, structuring complicated or multi-step activities, etc.
- Provide attendant service functions, as directed.
- Assist Members to be able to access community activities and promote inclusion of Members in the community.
- Support Members to broaden their community involvement and identify and communicate their personal preferences.
- Ensure that Members are learning steps of skills necessary to achieve CAP goals.

**Qualifications:**

- Post-secondary degree or diploma in a related human services discipline is required.
- Experience working with persons who have acquired brain injury, including those with complex health, addiction and mental health issues.
- Good working knowledge of basic computer skills (Microsoft Outlook, Word)

**Skills:**

- Excellent interpersonal skills.
- Excellent verbal, written and listening communication skills.
- Strong relationship building and problem-solving skills.
- Ability to demonstrate a collaborative, "coaching" model of service delivery to Members with an ABI.
- Demonstrated skills in integrating knowledge of the effects of brain injury, inclusion and interdependence philosophies in the context of member-driven services



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- Ability to meet the support care needs, as directed by the Member.
- Ability to work independently and in a team environment.
- Must be able to demonstrate understanding/knowledge of Policies & Procedures
- Friendly and professional manner.
- Good working knowledge of basic computer skills (Microsoft Office, Outlook and Word)
- Good understanding of the basic Health & Safety responsibilities and procedures under the *Occupational Health & Safety Act*.

Wages: As per "Schedule A" of the OPSEU Collective Agreement, the hourly rates for this job classification are as follows:

	<u>Hourly Wage</u>
Novice	21.640
Apprentice	23.515
Practitioner	24.044
Resource	25.251

Interested candidates must submit a current resume and cover letter, quoting Job Competition Number **16.FT.EM.CF.0003** no later than **5:00 p.m. on Friday, August 19, 2016** to Human Resources  
Email: [careers@pace-il.ca](mailto:careers@pace-il.ca) or fax: 416.789.7807

**Internal Posting: Application is restricted to PACE employees who are current members of OPSEU, Local 587.**

**'Setting the PACE for Excellence Through Accreditation'**

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Date Posted: Wednesday, August 10, 2016      Date Posting Expires: Friday, August 19, 2016

*PACE Independent Living is an inclusive employer.*

*Accommodation is available under the Ontario Human Rights Code.*

**Independent Living: A Choice for Everyone**